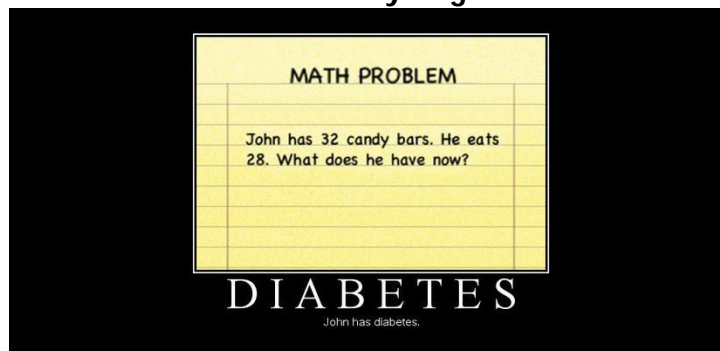


MATH 30-09/SECTION 3362
Introductory Algebra



When: ONLINE

Where: <http://www.pearsonmylabandmastering.com/northamerica/mymathlab/> and www.mathchick.net

Instructor: Shannon Gracey

Office Hours: Monday and Wednesday 3:00pm-3:30pm (San Elijo campus cafeteria), Tuesday and Thursday 12:30pm-1:00 (online), and by appointment

Office Room: Oceanside campus T538

Phone: 760 - 757 - 2121 x 6306 (office), 858-232-4728 (mobile)

E-mail address: sgracey@miracosta.edu

Website: www.mathchick.net

Course Description: Designed to prepare students for intermediate algebra, this course teaches simplifying algebraic expressions involving polynomials and rational terms; factoring; solving linear equations; solving quadratic and rational equations using factoring; analyzing graphs of linear equations; and solving applied problems.

Student Learning Outcome:

1. For a given set of problems the student will demonstrate quantitative reasoning by developing a problem-solving strategy, performing appropriate analysis and computation, and critically assessing the meaning of the conclusion or outcome.

MCC Institutional Student Learning Outcomes:

Effective Communication, Professional and Ethical Behavior, Critical Thinking and Problem Solving, Informational Literacy, and Global Awareness

Prerequisite: Math 20 with a grade of "C" or better, or eligibility determined by the math placement process.

Academic Accommodations: Students with disabilities, whether physical, learning, or psychological, who believe that they may need accommodations in this class, are

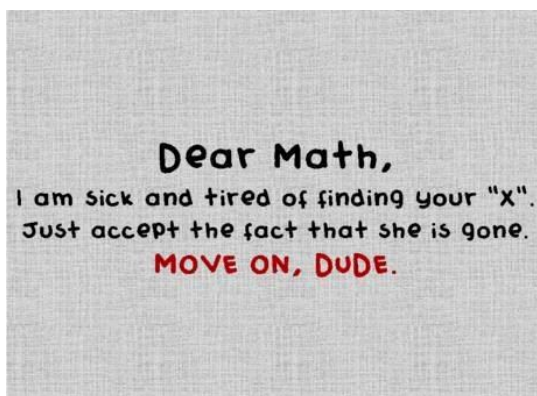
encouraged to contact Disabled Students Programs and Services as soon as possible to ensure that such accommodations are implemented in a timely manner. Their phone number is 760-795-6658.

Required Course Materials:

- π **MyMathLab access code** (see last page of syllabus)
- π **Introductory Algebra Guided Notebook** by Shannon Gracey (available for purchase in the bookstore, or if you prefer to print it out yourself, you may access the file at http://mathchick.net/SWC/MATH%2030/m30_guidednotebook_su_14.PDF
Be patient...it is a large file.
- π **Calculator:** A scientific calculator is REQUIRED. Not all exams permit calculators. Cell phone calculators, tablets, etc. **may not be used** on exams.

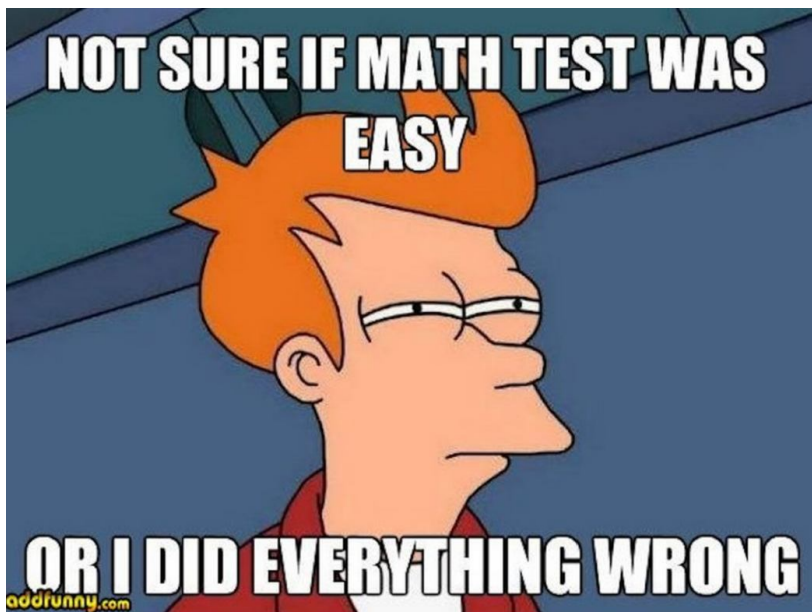
Attendance: Each student is responsible for his/her registration in classes. Each student must enroll in MyMathLab (MML) by 9/06/16 at 11:59 PM. The last page of the syllabus provides instructions for enrollment. Failure to log on to and complete assignments in MML, and/or missing exams or quizzes may result in a student being dropped from this class. 5 hours per week are considered "lecture hours". Video lectures are posted on MML in the homework area. These lectures are designed to be paired with the Guided Notebook. You basically follow along with the Gracey guided notebook video lectures while filling out the notes and exercises in the guided notebook. "Attending" class on a regular basis is crucial, as we will be covering new material every class session.

Questions: Questions are an important part of the learning process. If you have a question, please feel free to ask at any time. I generally return emails sent to sgracey@miracosta.edu within 48 hours (Sunday through Thursday) and within 72 hours (Friday and Saturday). If you do not receive a response, please re-send the email.



Academic Honesty: I fully support MiraCosta College's belief that academic honesty is a cornerstone of the educational community. To that end, I expect academic honesty from my students. Students who bring unauthorized material to a test/quiz or copy from someone else's test/quiz will receive a zero on the test/quiz.

Academic Proctoring Center (APC): All exams and the final must be taken at the Academic Proctoring Center. The following links provide information regarding policies and appointment scheduling. You must schedule an appointment in order to take an exam at the APC. **If the online appointments are past the date of your exam, you must call the APC to make an appointment.**



APC Phone Numbers for Scheduling Appointments by Phone:

Oceanside Campus (760) 757-2121 ext 6471

San Elijo Campus (760) 944-4449 ext 7752

APC Online Appointment Scheduling:

<https://www.miracosta.edu/student-services/proctoringcenter/index.html>

APC Hours:

<https://www.miracosta.edu/student-services/proctoringcenter/downloads/APCSPRINGHours2016.pdf>

APC Policies:

https://www.miracosta.edu/student-services/proctoringcenter/downloads/InformationtoGiveToYourStudent-PoliciesforStudentsUsingtheAPCSPRING2016_001.pdf

Grading Policy: Your grade will be determined by comparing your points to the total number of points possible. The following grading scale will be used to determine letter grades:

A = 90 - 100%

B = 80 - 89.9%

C = 70 - 79.9%

D = 60 - 69.9%

F = below 60%

(you must earn at least a C in this course to progress to MATH 64)

Grades will be based upon the following components:

Tests: 2 Tests will be given; worth 50% of total grade.

Exam 1 window: Saturday, 10/01/16-Wednesday, 10/05/16

Material covered: Sections 2.3-2.7, 3.1-3.5

Proctored (on campus)

Exam 2 window: Monday, 10/31/16-Thursday, 11/03/16

Material covered: Chapters 4-5

Proctored (on campus)

Quizzes: 3 quizzes will be given; worth 15% of total grade.

Quiz 1: Sunday, 09/18/16

Material covered: 2.3-2.7

Available via MML (not proctored on campus)

Quiz 2: Sunday, 10/16/16

Material covered: 4.1-4.4

Available via MML (not proctored on campus)

Quiz 3: Sunday, 11/20/16

Material covered: 6.1-6.6

Available via MML (not proctored on campus)

Homework: Homework is available via Pearson MyMathLab at <http://www.pearsonmylabandmastering.com/northamerica/mymathlab/>. Each week on average you should set aside about 10 hours to do your homework problem sets and to study. Do NOT fall behind. It is very difficult to catch up. Homework will be worth approximately 10% of the total grade.

Final Exam: The final exam will be worth 25% of your grade. The exam will cover Chapters 6-7. **Final exam window: Monday, 12/12/16-Wednesday, 12/14/16.**

Proctored (on campus)

If it is to your advantage, your lowest test score will be replaced by half of your score on the final (this includes one missed test, which counts as zero until replaced by half the score on the final).

Make-Up Policy: You may take a test early if circumstances warrant and if the test is available. Please check with me well in advance of the test date. I do not give make up tests. If you miss a test through illness, personal emergency, or family emergency, you will receive a zero on that test until the final (see final exam note). There are no quiz make ups.

The following link provides help with MML enrollment:

http://help.pearsoncmg.com/myp/myp_instr/content/mycoursecompasscourses_myp/get_started_myp/how_students_enroll_myp.htm?cshid=mycoursecompasscourses_myp%2Fget_started_myp%2Fhow_students_enroll_myp.htm



Student Registration Instructions
Pearson's MyLab & Modified Mastering

MyMathLab®

To register for MATH 30/INTRODUCTORY ALGEBRA FALL 16:

1. Go to www.pearsonmylabandmastering.com.
2. Under Register, select **Student**.
3. Confirm you have the information needed, then select **OK! Register now**.
4. Enter your instructor's course ID: **gracey08728**, and **Continue**.
5. Enter your existing Pearson account **username** and **password** to **Sign in**.

You have an account if you have ever used a Pearson MyLab & Mastering product, such as MyMathLab, MyITLab, MySpanishLab, MasteringBiology or MasteringPhysics.

- > If you don't have an account, select **Create** and complete the required fields.
6. Select an access option.
 - > Enter the access code that came with your textbook or was purchased separately from the bookstore.
 - > Buy access using a credit card or PayPal account.
 - > If available, get temporary access by selecting the link near the bottom of the page.
 7. From the You're Done! page, select **Go To My Courses**.
 8. On the My Courses page, select the course name **MATH 30/INTRODUCTORY ALGEBRA FALL 16** to start your work.

To sign in later:

1. Go to www.pearsonmylabandmastering.com.
2. Select **Sign In**.
3. Enter your Pearson account **username** and **password**, and **Sign In**.
4. Select the course name **MATH 30/INTRODUCTORY ALGEBRA FALL 16** to start your work.

To upgrade temporary access to full access:

1. Go to www.pearsonmylabandmastering.com.
2. Select **Sign In**.
3. Enter your Pearson account **username** and **password**, and **Sign In**.
4. Select **Upgrade access** for **MATH 30/INTRODUCTORY ALGEBRA FALL 16**.
5. Enter an access code or buy access with a credit card or PayPal account.